

Wiggin Memorial Library - Stratham, NH

Minutes of the Board of Trustees Meeting Tuesday, March 15, 2011

A regularly scheduled meeting of the Board of Trustees took place Tuesday, March 15, 2011 at the Wiggin Memorial Library. Bruce Cotter called the meeting to order at 7:00 p.m.

The following persons were in attendance: Chairperson and Trustee Bruce Cotter; Secretary and Trustee Eileen Bischoff; Treasurer and Trustee Vic Collinino; Fundraising Chairperson and Trustee Murray Segal; Trustee Dree Sherry; Alternate Trustee Lee Beauregard; Friends of the Library President Richard MacCallum; and Library Director Lesley Kimball.

I. Guests and Welcomes

No guests were present.

II. Action Items

Minutes: The minutes of the February 2011 meeting were reviewed. Vic Collinino motioned to accept the minutes. Motion was seconded by Eileen Bischoff. All members were in favor and the February 2011 minutes were approved.

Meeting Room Policy: The Meeting Room Policy was approved and signed by the Trustees.

Officers: The following slate of officers was proposed for this year:

Chairperson - Bruce Cotter

Treasurer - Vic Collinino

Secretary - Eileen Bischoff

Fundraising - Deferred to next meeting

Dree Sherry motioned to accept the slate of officers. Motion was seconded by Vic Collinino. All members were in favor and the slate of officers was approved.

Alternate Trustees: Lee Beauregard agreed to be reappointed as an Alternate Trustee. Julie DeFelice will be stepping down as an Alternate Trustee. Additional Alternate Trustees will be appointed/reappointed at a later meeting.

III. Old Business

Computer Leasing/Purchasing: Bruce Cotter and Lesley Kimball updated the Trustees on recent discussions with Board of Selectmen Chairperson David Canada.

Custodial Services: Lesley Kimball updated the Trustees on the library custodial issues. For the next year the Highway Department will fill in additional hours for library maintenance.

IV. New Business

Strategic Planning Committee: Bruce Cotter updated the Trustees on the latest meeting of the Strategic Planning Committee and a recap of this meeting was available for review. The next meeting for this committee will be Saturday, April 2 at 10:00 a.m.

Technology Plan: Lesley Kimball and Lee Beauregard updated the Trustees on their initial meeting and presented a draft of the revised plan. The Trustees will read through the draft and offer any proposed language changes or updates before the next Trustees meeting. Points discussed include using technology to help access the library's resources and a visual roadmap to see the progression of technology offered - how we got to where we are technology wise and what is next. Koha is the new circulation system that is replacing Athena.

NHLTA Conference: The New Hampshire Library Trustees Association Spring Conference will be held Monday, May 9, 2011 at the SERESC Conference Center in Bedford. Registrations should be turned in to Lesley Kimball as soon as possible.

Book Sale: The next book sale will be held April 8 and 9.

Fundraising: Murray Segal is stepping down as Fundraising Chairperson. The Trustees thank Murray for his fundraising efforts during the past year. Nomination of a replacement was deferred to the next meeting. Bruce Cotter has identified a need to recruit additional fundraising committee members.

V. Reports and FYI's

The Treasurer's Report was reviewed and discussed.

The Director's Report was reviewed and discussed. Special note was made of the drop in technology help sessions that will begin in April and the Stratham Voices Project.

Fundraising efforts were discussed with new business.

VI. Executive Session

There was no Executive Session.

VII. Next Meeting and Adjournment

The next meeting of the Wiggin Memorial Library Board of Trustees will be Tuesday, April 12, 2011 at 7:00 p.m. The March 2011 meeting adjourned at 8:32 p.m.

Respectfully submitted,

Eileen Bischoff
Secretary and Trustee